

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, JANUARY 11, 2021**

**7:30 PM REGULAR BUSINESS MEETING**

**CHATHAM HIGH SCHOOL AUDITORIUM  
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

**BOARD AND DISTRICT STAFF - IN PERSON  
PUBLIC (Face masks are required and must maintain a six foot distance)**

**MINUTES**

**I. CALL TO ORDER:** Peter Daquila, Board Secretary

**II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

**III. ROLL CALL:**

**Present:** Sal Arnuk, Michelle Clark, Lata Kenney, Michael Ryan, Bradley Smith and Jill Critchley Weber

**Absent:** Matthew Gilfillan, Ann Ciccarelli and Michael Valenti

**Also Present:** Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth; Grant, Human Resources Manager; and 6 members of the public and press.

**IV. PLEDGE OF ALLEGIANCE** – Mr. Peter Daquila led the assembly in the Pledge of Allegiance.

**V. ELECTION RESULTS and OFFICER ELECTION (Board Secretary)**

Mr. Peter Daquila administered the oath to the three board members

1. Induction of recently elected Board Members:

- Ms. Weber, Chatham Borough
- Mr. Ryan, Chatham Borough
- Mr. Smith, Chatham Township

2. Nomination and Election of President

Mr. Peter Daquila took nominations to for the board president.

Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Kenney, Roll call vote: 6-0. Ms. Weber was elected as Board President

**Board President will now preside**

Motion by Trustee: Ms. Kenney, seconded by Trustee: Ms. Clark, Roll call vote: 6-0, Mr Gilfillan was elected as Vice President

1. Nomination and Election of Vice President

**VI. ORGANIZATION MEETING ACTION**

Organization items VI. 1 to VI.2, Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Critchley Weber, Roll call vote: 6-0

1. *(001-20/21) Approval: Organization Meeting Actions*

**RESOLVED**, that the Board confirms all organization meeting actions taken at the April 27, 2020 Reorganization Meeting.

2. *(001-20/21) Approval: Board Standing Committees*

**RESOLVED**, that the Board approves the 2021 Board of Education Standing Committees. *(Listing on file in Superintendent's office.)*

Ms. Critchley Weber noted that the committees will remain as is until further notice.

**VII. BOARD PRESIDENT'S COMMENTS**

- Ms. Critchley Weber thanked the board, teachers, students and staff for all their hard work and efforts. She is very happy to welcome 2021 with the issuance of the vaccine and hopes things will improve.

**VIII. ADMINISTRATIVE REPORTS**

**A. SUPERINTENDENT'S REPORT**

- Update on School Status – Dr. LaSusa wishes all a Happy 2021 New Year. He stated that we are back to in school instruction and that last weeks virtual instruction went well. He noted that district staff members are in the 1B group to receive the COVID vaccine. He expressed that we are doing our best to keep the district fully staffed. He stated that graduation requirements are being addressed by the state.
- Discussion of 2021/2022 School Calendar/possible adoption – Dr. LaSusa stated that he has drafted 3 versions of the 2021/2022 school calendar. It will be discussed in Board Business.

## **B. BUSINESS ADMINISTRATOR’S REPORT**

- Construction Update – CMS Auditorium the final items are almost completed. The rigging company will be back to make a few changes so the system will be easier to use. Once this is completed, the full and extensive testing will be done.

## **IX. COMMITTEE REPORTS**

- A. Personnel** (A. Ciccarelli): Ms. Critchley Weber announced that the meeting will be on 1/13/2021.
- B. Curriculum** (L. Kenney): Ms. Kenney announced that the meeting will be on 1/13/2021.
- C. Finance/Facilities** (M. Gilfillan): Mr. Ryan stated that the committee met on 12/14/2020 and discussed athletic sports, improvements on baseball fields and softball fields. Capital spending was discussed for 2021/2022 and the health benefit renewal.
- D. Policy and Planning** (M. Ryan): Mr. Ryan announced that the committee met on 12/14/2020 and discussed schedules for winter break, in person board meetings and winter athletics.

### *Liaisons*

Chatham Borough (J. Weber): Ms. Critchley Weber reported that she attended the Borough Township Hall meeting on the River Road development. The PILOT program was discussed and the impact it will have on the Borough and school district. See the attached slides.

Chatham Township (M. Clark): Nothing to report.

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report.

Chatham Performing Arts Boosters (J. Weber): Nothing to report.

Chatham Education Foundation (L. Kenney): Nothing to report.

Chatham Recreation (M. Gilfillan): Nothing to report.

PTO District Cabinet (A. Ciccarelli): Nothing to report.

## **X. MINUTES**

Motion by Trustee: Ms. Critchley Weber, seconded by Trustee: Mr. Ryan, Roll call vote: 4-0-2  
Abstained: Mr. Arnuk and Mr. Smith

### *1. Approval: Minutes*

**RESOLVED:** That the Board of Education approves the minutes from the following meetings:

- December 7, 2020 - Public Session

**XI. PUBLIC COMMENTARY**

*NOTICE OF PUBLIC COMMENT TIME LIMIT*

*Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.*

Betsy Yates Long – Thanked the community for the huge turn out to everyone who came to be “swabbed” to find a bone marrow donor. Over 1,100 people were checked. Another 1,000 kits for mail in testing have been requested.

Bill Heap – Congratulated the district on keeping all the schools open. The Jaycees tree sale was successful even through the tree shortage. Thanked the community for their support and the boy scouts and girl scouts for their assistance. He presented a donation to the Key Club in appreciation for all their help and support of the tree sale to Owen Truppo

Owen Truppo (CHS student) – Thanked Mr. Heap and noted that the Key Club enjoys this annual event. The funds will be used for the continued efforts to provide meal for the needy.

**XII. ACTION ITEMS**

**A. PERSONNEL**

Agenda items A.1 to A.13, and Addendum items A3, A.4, and A.14 to A.22. Motion by Trustee: Ms. Clark, seconded by Trustee: Mr. Ryan, Roll call vote: 6-0

Dr. LaSusa thanked Vincent D’Elia, PH.D. for all the years of work in Chatham. He added that this is one of the most challenging positions in any district. He added that Vincent D’Elia has done an outstanding job expanding the services offered to the students during his tenure in Chatham.

*1. (0168-20/21) Acceptance: Retirement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

<b>Name</b>	<b>Location/Position</b>	<b>Effective Date</b>
D’Elia, Vincent	Central Office/Assistant Superintendent of Student Support Services	07/01/2021
Trivelli, Andrea	WAS/Paraprofessional	02/01/2021

2. (0169-20/21) Approval: Contracts - 2020/2021 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Category / Step	FTE	Salary	Effective Date	Termination Date	Notes
Ouksili, Fatima	Paraprofessional	LAF	N/A	N/A	\$18.67 per hour	12/16/2020	06/30/2021	
Sokolowski, Caterina	Teacher of Special Education	LAF	MA30/5	1.00	\$64,985.00 Prorated \$32,817.43	01/29/2021	06/30/2021	

3. (0170/20/21) Amendment: Contract - 2020/2021 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Category / Step	FTE	Salary	Effective Date	Termination Date	Notes
Whitehead, Christine	Secretary	CMS	10 MO/8	1.0	\$34,955.00	08/25/2020	06/30/2021	Supersedes action on 06/22/2020 to amend salary.
Sokolowski, Caterina,	Paraprofessional	LAF	N/A	N/A	\$17.87/hrly	09/08/2020	01/28/2021	Supersedes action on 08/24/2020 to amend termination date.

**Per Addendum:**

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
McCabe, Christina	Teacher of English	CHS	MA/10	0.6	\$71,200.00 Prorated \$5,340.00	01/27/2021	03/02/2021	Supersedes action on 04/27/2020 to amend FTE. Dates subject to change.

4. (0171-20/21) Approval: Contracts - Leave Replacement Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement assignments for the 2020/2021 school year:

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
Sullivan, Daniel	Teacher of Elementary	SBS	BA/3	0.49	\$28,456.75 Prorated \$6,971.87	01/04/2021	03/12/2021	

MacKinnon, Cindy	Teacher of Special Education	LAF	BA/3	1.00	\$58,075.00 Prorated \$34,845.00	01/04/2021	06/30/2021	
Dlouhy, Sarah	Teacher of Elementary	WAS	BA/3	1.00	\$58,075.00 Prorated \$31,650.88	01/19/2021	06/30/2021	Includes 3 shadow days.

**Per Addendum:**

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
Fogel, Theresa	Teacher of Special Education	CHS	BA/3	1.00	\$58,075.00 Prorated \$27,876.03	02/08/2021	06/30/2021	

5. (0172-20/21) Approval: Maternity/Paternity Leaves of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity/Paternity Leaves of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7262	04/26/2021	39	TBD	TBD	N/A	08/2021	MLOA
ID# 8255	04/12/2021	N/A	04/12/2021	04/12/2021	N/A	08/2021	PLOA
ID# 6028	05/18/2021	21	TBD	TBD	TBD	TBD	MLOA

6. (0173-20/21) Approval: Unpaid Absences

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2020/2021 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
ID# 7130	Paraprofessional	MAS	3	12/21/2020	12/23/2020	
ID# 7212	Maintainer	District	0.5	01/06/2021	01/06/2021	

7. (0174-20/21) Approval: District Substitutes

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2020/2021 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
		x		Kepler	Margaret
x	x			Marcucci	James
x	x			Kressler	Connor
x	x			Rosenblum	Lena
x	x			Mahoney	Nicole

8. (0175-20/21) Approval: District Security Substitute

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Brian Ness to work as a district security substitute at the rate of \$20.00 per hour effective 01/11/2021 for the remainder of the 2020/2021 school year.

9. (0176-20/21) Approval: In-house Translation Services

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves any eligible staff member to provide language translation services at a rate of \$50.00 hourly for the 2020/2021 school year.

10. (0177-20/21) Approval: Contracts - Extra Duty Stipends 2020/2021

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a Contract for Extra Duty Stipend, for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Major, Amanda	Tech Coordinator	0.1	\$1,005.50	

11. (0178-20/21) Approval - Mentoring

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves *Mentoring* for the 2020/2021 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate
Flanagan, Lindsay	Dlouhy, Sarah	WAS	CE	20	\$666.60
TBD	Sokolowski, Caterina	LAS	CE	19	\$348.27

12. (0179-20/21) Approval: Winter Coaching Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for *Winter Coaches*, for the 2020/2021 school year as per the agreement between the School District of the Chathams and the CEA. These contracts have been prorated in accordance with the NJSIAA Season II:

<b>Name</b>	<b>Season</b>	<b>Sport</b>	<b>Assignment</b>	<b>Ratio</b>	<b>Salary</b>	<b>Prorated 20%</b>	<b>Remaining Stipend</b>	<b>Per Diem Rate Based on Remaining Stipend</b>
Barry, Patrick	Winter 2020	Boys' Indoor Track	Head Coach	0.75	\$7,541	\$1,508.25	\$6,032.75	\$111.72
Desantis, Nicholas	* Winter 2020	Boys' Indoor Track	Assistant Coach	0.6	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Nydegger, Kelly	* Winter 2020	Girls' Indoor Track	Head Coach	0.75	\$7,541	\$1,508.25	\$6,032.75	\$111.72
Parlavecchio, Gianna	* Winter 2020	Girls' Indoor Track	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Shellhammer, David	* Winter 2020	Boys' Basketball	Head Coach	0.85	\$8,546.75	\$1,709.40	\$6,837.40	\$126.62
Pacariello, Evan	* Winter 2020	Boys' Basketball	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Agelis, Nicholas	* Winter 2020	Boys' Basketball	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Aaron Yamamoto	* Winter 2020	Boys' Basketball	Volunteer	N/A	N/A	N/A	N/A	N/A
Gaba, Joseph	* Winter 2020	Girls' Basketball	Head Coach	0.85	\$8,546.75	\$1,709.35	\$6,837.40	\$126.62
Atchinson, Lindsay	Winter 2020	Girls' Basketball	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Mazurkiewicz, Christopher	* Winter 2020	Girls' Basketball	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Gollin, Daniel	Winter 2020	Wrestling	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Swartz, Craig	* Winter 2020	Bowling	Head Coach	0.65	\$6,535.75	\$1,307.15	\$5,228.60	\$96.83
Herr, Brendon	Winter 2020	Ice Hockey	Boys' Head Coach	0.85	\$8,546.75	\$1,709.35	\$6,837.40	\$126.62
Ritchie, Robert	Winter 2020	Ice Hockey	Boys' Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Hannon, Kevin	Winter 2020	Ice Hockey	Girls' Volunteer	N/A	N/A	N/A	N/A	N/A



Quidore, Chris	Winter 2020	Ice Hockey	Girls' Volunteer	N/A	N/A	N/A	N/A	N/A
Ragins, David	Winter 2020	Ice Hockey	Girls' Volunteer	N/A	N/A	N/A	N/A	N/A
Lee, Tyler	Winter 2020	Ice Hockey	Boys' Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Terzer, Travis	Winter 2020	Ice Hockey	Boys' Volunteer	N/A	N/A	N/A	N/A	N/A
Hartnett, Laura	Winter 2020	Swimming	Head Coach	0.85	\$8,546.75	\$1,709.35	\$6,837.40	\$126.62
Kosch, Molly *	Winter 2020	Swimming	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Visitacion, Marty *	Winter 2020	Swimming	Assistant Coach	0.60	\$6,033	\$1,206.60	\$4,826.40	\$89.38
Duffey, Jerry	Winter 2020	Fencing	Head Coach	0.75	\$7,541	\$1,508.25	\$6,032.75	\$111.72
Darren Yen	Winter 2020	Fencing	Assistant Coach	0.30	\$3,016.50	\$603.30	\$2,413.20	\$44.69
Hunter Stusnick	Winter 2020	Fencing	Assistant Coach	0.30	\$3,016.50	\$603.30	\$2,413.20	\$44.69
Jill Feher	Winter 2020	Paddle	Head Coach	N/A	\$4,750.00	\$950.00	\$3,800.00	\$70.37
Blake Anderson	Winter 2020	Paddle	Assistant Coach	N/A	\$3,420.00	\$684.00	\$2,736.00	\$50.67
Cindy Ross	Winter 2020	Paddle	Assistant Coach	N/A	\$3,420.00	\$684.00	\$2,736.00	\$50.67
Oleg Tioutine	Winter 2020	Paddle	Assistant Coach	N/A	\$3,420.00	\$684.00	\$2,736.00	\$50.67
Rob Schenone	Winter 2020	Paddle	Volunteer	N/A	N/A	N/A	N/A	N/A

*\*Denotes District Employee*

13. (0180-20/21) Approval: Travel

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employee and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board

members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost

**14. Amendment: Extra Class - Certificated Staff – Per Addendum**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends an *Extra Class* for Certificated Staff, for the 2020/2021 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Fallon, Kristen Teacher of English	CHS	08/25/2020	06/30/2021	\$12,000	Supersedes action on 09/21/2020 to amend end date and salary. End date subject to change.

**15. Amendment: - Leave Replacement Assignment – Per Addendum**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends approval for employee Laura Russo to temporarily increase FTE to 1.00, 0.3 FTE of which is to provide leave replacement coverage, effective 08/25/2020 through 06/30/2021 at a rate of \$2,566.05 monthly. Supersedes action on 12/07/2020 to amend leave replacement start and end dates. End date subject to change.

**16. Approval: Extra Class - Certificated Staff – Per Addendum**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves an *Extra Class* for Certificated Staff, for the 2020/2021 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Shamy, Stephanie Teacher of English	CHS	08/25/2020	01/26/2021	\$6,120	

**17. Amendment: Leaves of Absence – FFCRA– Per Addendum**

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the following leave of absence in accordance with the Families First Coronavirus Response Act:

Emp #	Leave Start Date	EPSLA Duration	EPSLA Qualifying Reason	EPSLA Notes	EFMLEA Duration	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	EFMLEA Notes
ID# 8699	11/30/2020	11/30-12/23/2020	#5	Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00	N/A	N/A	01/04/2021	

18. *Approval: Leaves of Absence - FFCRA – Per Addendum*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following leave of absences in accordance with the Families First Coronavirus Response Act:

<b>Emp #</b>	<b>Leave Start Date</b>	<b>EPSLA Duration</b>	<b>EPSLA Qualifying Reason</b>	<b>EPSLA Notes</b>	<b>EFMLEA Duration</b>	<b>Extended Leave Start Date (unpaid without benefits)</b>	<b>Date of Return (Anticipated)</b>	<b>EFMLEA Notes</b>
<b>ID# 7392</b>	<b>12/16/2020</b>	<b>12/16-12/23/2020</b>	<b>#4</b>	<b>Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00</b>	<b>N/A</b>	<b>N/A</b>	<b>01/04/2021</b>	
<b>ID# 7353</b>	<b>12/18/2020</b>	<b>12/18-12/23/2020</b>	<b>#4</b>	<b>Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00</b>	<b>N/A</b>	<b>N/A</b>	<b>01/04/2021</b>	<b>FI days applied</b>
<b>ID# 8851</b>	<b>12/18/2020</b>	<b>12/18-12/21/2021</b>	<b>#5</b>	<b>Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00</b>	<b>N/A</b>	<b>N/A</b>	<b>12/22/2020</b>	
<b>ID# 5006</b>	<b>12/07/2020</b>	<b>12-07-12/23/2020</b>	<b>#4</b>	<b>Paid at 2/3 salary up to \$200 per day, not to exceed \$2000.00</b>	<b>N/A</b>	<b>N/A</b>	<b>01/04/2021</b>	<b>FI days applied</b>

19. *Amendment: Medical Leave of Absence - FFCRA – Medical – Per Addendum*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends medical leave of absences for the following staff members detailed as follows:

Employee #	Leave Start Date	EPSLA Start/End Date	Sick Personal & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7393	09/08/2020	09/08 - 09/21 10-days total	40	12/01/2020	12/01/2020	N/A	01/27/2021	Supersedes action on 12/07/2020 to amend date of return.
ID# 1226	08/25/2020	08/25 - 09/17 10-days total	173	N/A	N/A	N/A	08/2021	Supersedes action on 11/16/20 to amend AS days applied and date of return.

20. *Approval: Leave of Absence – Per Addendum*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a medical leave of absence for the following staff member detailed as follows:

Employee #	Leave Start Date	Sick, Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return	Notes
ID# 2156	01/11/2021	33	N/A	N/A	N/A	03/01/2021	
ID# 8270	01/11/2021	21	02/10/2021	N/A	05/13/2021	TBD	

21. *Approval: Leave of Absence – Per Addendum*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following *Leave of Absence*:

Employee #	Leave Start Date	Contractual Leave Days (AFI/AS)	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7611	12/21/2020	40	N/A	N/A	N/A	03/01/2021	Dates subject to change.

22. *Approval: Unpaid Medical Leave – Per Addendum*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following unpaid medical leave during the 2020/2021 school year:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 8621	11/23/2020	26	01/14/2021	N/A	N/A	04/12/2021	Date of return subject to change.

**B. FINANCE/FACILITIES**

Agenda items B.1 to B.13, Motion by Trustee: Mr. Smith, seconded by Trustee: Ms. Kenney, Roll call vote: 6-0

Mr. Smith thanked Leigh Erin Izzo for the Scholarship donation in memory E.J. Schmeltz.

Mr. Smith also thanked Kiristie Fernandez and her company, Scientific/Micro Mark for their donation of a 3D printer.

Dr. LaSusa noted that E.J Schmeltz was one of the first students’ that he was one of the first students he taught in the district and was an outstanding young man.

1. *(0112-20/21) Approval: Payments - Bills List & Payroll*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

Description	Total
Bills List - 12/17/2020	\$4,023,940.97
Bills List - 1/11/2021	\$486,885.85
Payroll - 12/15/2020	\$2,325,168.83
Payroll - 12/30/2020	\$2,161,316.92
<b>Total</b>	<b>\$8,997,312.57</b>

2. *(0113-20/21) Approval: Transfers - Preliminary November 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of November 2020 Transfers within the 2020/2021 budget in compliance with N.J.A.C. 6A:23-2.11(A) 2. *(Attachment B-2)*

3. *(0114-20/21) Approval: Monthly Report of County Transfers - Preliminary November 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Monthly Report of County Transfers for November 2020. *(Attachment B-3)*

4. (0115-20/21) *Approval: Report of the Board Secretary - Preliminary November 2020*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Secretary for November 2020. (*Attachment B-4*)
5. (0116-20/21) *Approval: Report of the Board Treasurer - Preliminary November 2020*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Treasurer for November 2020. (*Attachment B-5*)
6. (0117-20/21) *Approval: Finance Certification - Preliminary November 2020*  
**RESOLVED:** Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for November 2020 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
7. (0118-20/21) *Acceptance: EJ Schmeltz Scholarship Fund Charitable Trust*  
**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Board of Education, the district accepts a donation from the EJ Schmeltz Scholarship Fund 2020 set up by Leigh Erin S. Izzo in memory of an exceptional alumnus of Chatham High School - E.J. Schmeltz, in the amount of \$8,000.00.
8. (0119-20/21) *Acceptance: Donation of a 3D Printer*  
**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Board of Education, the district accepts a donation of a new Tinkerline Ditto Pro 3D Printer valued at \$1,900.00 from Scientific/Micro Mark in Berkeley Heights, NJ.
9. (0120-20/21) *Approval: Home Instruction*  
**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Stepping Forward Counseling Center to provide home instruction at the rate of \$75.00/hour not to exceed \$2,250.00 for the 2020/2021 school year.
10. (0121-20/21) *Approval: Settlement Agreement*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #3933241909.
11. (0122-20/21) *Approval: Settlement Agreement*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #6879130915.
12. (0123-20/21) *Acceptance: **Additional** funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the acceptance of **additional** funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2020/2021 school year as follows:

- Chapter 192 - Compensatory Education - \$596.00
- Chapter 193 - Initial Exam & Classification - \$1,299.00
- Chapter 193 - Annual Exam & Classification - \$1,862
- Chapter 193 - Supplementary Instruction - \$1,133.00

13. *(0124-20/21) Amendment: 2020.2021 ESEA Funds*

**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Board of Education, the district amends the use of the \$25,652.00 ESEA funds for Title IIA for salaries in the 2020/2021 school year as follows: Jennifer Broyer in the amount of \$18,619.85 and Daniel Sullivan in the amount of \$7,032.15.

### C. CURRICULUM

Agenda items C.1 to C.2, Motion by Trustee: Ms. Kenney, seconded by Trustee: Mr. Arnuk, Roll call vote: 6-0 C.3 was pulled and NOT APPROVED

1. *(0033-20/21) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from December 7, 2020 through January 8, 2021.*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of December 7, 2020 through January 8, 2021, pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(0034-20/21) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's December 7, 2020 Meeting, which encompasses all HIB findings from November 16, 2020 through December 4, 2020.

3. *(0035-20/21) Approval: 2021/2022 School Calendar – **PULLED AND NOT APPROVED***

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the 2021/2022 School Calendar. *(Attachment C.3)*

### D. POLICY

Agenda item D.1, Motion by Trustee: Mr. Ryan, seconded by Trustee: Mr. Smith, Roll call vote: 6-0

1. (012-20/21) Approval: First Reading, Second Reading and Adoption of Policies and Regulations

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the first reading, second reading and adoption of the Policies and Regulations listed below: (Attachment D.1)

- Policy 1648 (M) - Addendum 3: Rules for Return to School
- Policy & Regulation 7450 (M) - Property Inventory
- Policy & Regulation 5330.5 (M) - Seizure Action Plan

### **XIII. BOARD BUSINESS**

The Board discussed the 2021/2022 school calendars and proposed various changes. Dr. LaSusa will make changes and provide options for the board to approve at the February 1, 2021, board meeting

### **XIV. PUBLIC COMMENTARY - None**

### **XV. EXECUTIVE SESSION**

At 8:46 PM Ms. Critchley Weber moved and Mr. Arnuk seconded the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss matters rendered confidential by federal or state law;

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

### **XVI. PUBLIC SESSION**

On motion by Ms. Critchley Weber, the board reconvened in public session at 9:05 PM

### **XVII. ADJOURNMENT**

On motion by Ms. Critchley Weber, seconded by Mr. Arnuk and as approved by unanimous vote, the meeting adjourned at 9:08 PM.

**Minutes recorded by:**

**Peter Daquila**  
**Business Administrator/Assistant Board Secretary**